

LONGVIEW INDEPENDENT SCHOOL DISTRICT PROFESSIONAL DEVELOPMENT SESSION PROPOSAL FORM

Submit this form to Lauren Milton at the ESC, at least one week prior to delivery of professional growth in Longview ISD. A copy of this form will be forwarded to the Assistant Superintendent for Curriculum/Instruction for session approval.

WORKSHOP TITLE: _____

BRIEF TITLE (for calendar): _____

LISD FACILITATOR (person who will handle online attendance recording): _____

PRESENTER/S: _____

DATE(S) OFFERED: _____ **Start Time:** _____ **End Time:** _____

HOURS CREDIT: _____ (1 hour minimum, ½ hour increments thereafter)

LOCATION OFFERED: Campus _____ **Room#** _____

WORKSHOP DESCRIPTION: _____

INTENDED AUDIENCE: _____

PREREQUISITES: _____

NUMBER OF PARTICIPANTS: Minimum: _____ Maximum: _____

Will you offer the workshop if the minimum number is not reached? _____

For campus workshops only, do you wish to have staff mass enrolled? _____ Or will participants register themselves? _____

LISD CATEGORY

- | | |
|--|-----------------------------|
| _____ English/Language Arts | _____ Math |
| _____ Science | _____ Social Studies |
| _____ Fine Arts | _____ Physical education |
| _____ Other content area (SPECIFY area _____) | |
| _____ Bilingual/ESOL | _____ Special education |
| _____ Technology | _____ Discipline management |

Check one SBEC standard that best describes the workshop.

- | | |
|--|---|
| _____ Content area knowledge & skills
Please specify subject, grade or other content area | _____ Diversity and special needs of student populations |
| _____ Professional ethics and standards of conduct | _____ Increasing & maintaining parental involvement |
| _____ District & campus priorities & objectives | _____ Integration of technology into educational practices |
| _____ Child development, including research on how children learn | _____ Ensuring that students read on or above grade level |
| _____ Discipline management | _____ Diagnosing & removing obstacles to student achievement. |
| _____ Applicable federal & state laws | _____ Instructional techniques |

No certificates will be printed. Participants who need to have a paper copy should print "My Workshops" from LISD On-Line Registration.

SUBMITTED BY _____ **Date:** _____

TO BE COMPLETED BY ESC STAFF

Approved by: _____ **Date:** _____

Workshop # _____ **Sign-in folder received (date)** _____